

BPAP Agenda/Minutes

Dec 17, 2021

11am-12:30pm, Zoom

Present: Michael Shanahan, Liz Auchincloss, Daniel Spitz, Valdas Karalis, Linda Dozer, Beth Taylor Schott, Ana Garcia, Christopher Johnson, Cornelia Alsheimer,

Absent:

- I. Quorum: **Achieved or not**
- II. Minutes from **Approved or not**
 - A. [9/17/2021](#)
 - B. [10/01/2021](#)
 - C. [12/03/2021](#)
- III. Public Comment: None
- IV. Policies and Procedures to Review
 - A. Chapter 7 -
 1. **AP 7234 Overtime** - out for info
 2. **AP 7270 Student Workers** - out to groups for feedback re reducing hourly limit, etc.
 3. **BP 7310 Nepotism** - out for feedback
 4. **AP 7310 Nepotism** - **back for more discussion**
 5. Balance of power/harms - generic policy? How to incorporate?
 6. Early preview - **DRAFT - AP 7126** Background Checks - CONTINUE DISCUSSION
 - a) Create BP for review
 - b) What about pot? 87011
 7. Ready for Discussion:
 8. [BP 2310 Regular Meeting of the Board](#)
 9. [AP 5015 Residence Determination](#)
 10. [BP 5015 Residence Determination](#)
 11. [AP 5040 Student Records, Directory Information and Privacy](#)
 12. The following are up for discussion soon:
 13. AP 7145 Personnel Files
 14. BP 7160 Professional Development
 15. AP 7160 Professional Development
 16. BP 7212 Part-Time and Temporary Faculty
 17. AP 7214 Part Time Faculty:Office Hours
 18. BP 7215 Probationary Contract Faculty
 19. AP 7220 Department Chairpersons

20. [Palomar AP 7330 - Communicable Disease Updated May 2021 - for discussion](#) at the next meeting
 - a) [AP 7330 Communicable Disease](#)
 - b) [W AP-7330-Communicable-Disease-Approved-5-18-21.docx](#)
 21. [Palomar BP 7330 Communicable Disease Updated July 2021 for discussion](#) at the next meeting
 - a) [BP 7330 Communicable Disease](#)
 - b) [W BP-7330-Communicable-Disease-Adopted-7-6-21.docx](#)
 22. [Palomar BP 5210 - Communicable Disease: Students](#) for discussion at the next meeting
 - a) [W BP-5210-Communicable-Disease-Students_Adopted-7-6-21...](#)
 23. [Palomar AP 5210 - Communicable Disease: Students](#) for discussion at the next meeting
 - a) [W AP-5210-Communicable-Disease-Students_Approved-5-18-...](#)
 24. Standard IV - AP2510, reconcile with ed code?
- B. Brought forward for rediscussion or first time on agenda. *These are to be discussed after the regular cycle items are completed:*
1. [BP 4240](#) - Academic Renewal
 - a) Ana Garcia and Camila Acosta to be present
 2. [AP 4240](#) - Academic Renewal - **RAE WILL INCORPORATE SENATE SUGGESTIONS - TIME SENSITIVE - HANDLE FIRST**
 - a) [Supporting document](#)
 - b) Ana Garcia and Camila Acosta to be present
 - c) *Discussed some concerns Medel expressed, sense of committee was concerns remain but not a dealbreaker.*
 - d) *Notify BPAP of approval.*
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3. [AP 7120](#) - Recruitment and Selection
 - a) Academic Senate provided edits, but HR needs to review still
 4. [AP 3720](#) - Computer and Network Use
 5. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
 6. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
 7. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 8. AP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus

9. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
10. AP 3800 - Personal Data Protection

V. Reports

- A. 10 voting members, quorum 6+ members
- B. Committee Chair - Michael Shanahan*
- C. ALA - Linda Esparza Dozer, **PENDING**, Christopher Johnson
- D. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
- E. Academic Senate - Daniel Spitz, Ana Garcia, Raeanne Napoleon
- F. ASG - PENDING (Check for Summer/Fall 2021)**
- G. Administrator Appointee - Jasmine Tuazon*

Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[BPAP Style Guide](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#)

[BPAP Flowchart](#)

[Legal Update Process](#)